

**BARAGA COUNTY BOARD OF COMMISSIONERS**  
**Public Hearing/Special Meeting Minutes**  
**“OFFICIAL”**  
**September 26, 2023**

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**CALL TO ORDER:**

Chairman Eilola called the Public Hearing on Tuesday, September 26, 2023 at 4:45 p.m. Circuit Courtroom, Baraga County Courthouse, L’Anse, Michigan 49946.

**PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA:**

Chairman Eilola led us in the Pledge of Allegiance to the United States of America.

**ROLL CALL:**

Chairman Eilola instructed Clerk Goodreau to take roll call with the following results: Present: Commissioner Dakota, Commissioner Eilola, Commissioner Kent, Commissioner Menge and Commissioner Cichosz. Absent: None.

The purpose of the hearing was to receive comments on the proposed 2023/2024 General Fund Budget and Special Revenue Fund Budgets.

Commissioner Dakota presented the Board with the highlights of the budget.

Dawn Howe, Juvenile Case Worker addressed the Board with her displeasure of the reductions to the Probate Court and Child Care budgets along with the raises that were allocated.

Commissioner Menge made a motion, supported by Commissioner Dakota to adjourned the Public Hearing at 5:00 p.m. On Voice Vote, the motion carried.

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**CALL TO ORDER:**

Chairman Eilola called the regular meeting to order at 5:00 P.M., Circuit Courtroom, Baraga County Courthouse, L’Anse, Michigan 49946.

**ROLL CALL:**

Chairman Eilola instructed Clerk Goodreau to take roll call with the following results: Present: Commissioner Eilola, Commissioner Dakota, Commissioner Kent, Commissioner Menge and Commissioner Cichosz. Absent: None.

**APPROVAL OF AGENDA:**

Commissioner Kent made a motion, supported by Commissioner Menge to approve the Agenda, as proposed. On Voice Vote, the motion carried.

**PUBLIC COMMENT-Agenda Items Only:**

There was no Public Comment offered.

**APPROVAL OF BILLS:**

Commissioner Menge made a motion, supported by Commissioner Cichosz to approve the payment of the Claims and Accounts for the period of September 12, 2023 through September 26, 2023 in the amount of \$18,108.22. On Voice Vote, the motion carried.

**BUDGET AMENDMENTS:**

Commissioner Dakota made a motion, supported by Commissioner Cichosz to approve the following FY2023 Budget Amendments:

**BARAGA COUNTY**

**BUDGET AMENDMENTS**

For the Fiscal Year Ending

09/30/2023

BA # 06-2023

Account Name	Account Number	Revenue Increase - (Decrease)	Expense - Increase- (Decrease)
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**GENERAL FUND - REVENUES**

Delinquent Personal Property	101-000-417.00	\$ 7,800.00	
Soil Erosion	101-000-481.03	\$ 1,790.00	
LATCF	101-000-528.05	\$ 23,729.78	
Probate Judge	101-000-541.03	\$ 6,067.00	
Snowmobile Grant	101-000-542.00	\$ (6,465.00)	
Sheriff Road Patrol	101-000-543.00	\$ 24,165.00	
Stonegarden Grant	101-000-543.01	\$ 13,791.00	
ORV	101-000-545.00	\$ (165.00)	
Advertising Platbooks	101-000-645.00	\$ 19,100.00	
Transfer In	101-000-699.99	\$ 14,442.36	

**GENERAL FUND - EXPENDITURES**

Indigent Defense	101-000-999.34	\$	107.04
Legal Fees	101-101-807.00	\$	3,600.00
Juror & Witness Fees	101-131-803.00	\$	(1,700.00)
Legal Fees	101-131-807.00	\$	1,700.00
Salary and Wages	101-136-703.00	\$	(3,000.00)
Social Security / Medicare	101-136-715.00	\$	70.00
Court Recording	101-136-705.00	\$	1,000.00
Mers Pension	101-136-718.01	\$	240.00
Travel Expense	101-136-860.00	\$	2,500.00
Law Books	101-136-981.00	\$	100.00
Salary and Wages	101-137-703.00	\$	150.00
Social Security / Medicare	101-137-715.00	\$	210.00

Subscription and Dues	101-137-802.00	\$ 75.00
Operating and Office Supplies	101-147-727.00	\$ (50.00)
Travel Expense	101-147-860.00	\$ 50.00
Probate Court	101-148-703.00	\$ 7,600.00
Stipend	101-148-705.00	\$ 900.00
Guardian Adlitem	101-148-806.00	\$ (3,500.00)
Mers Pension	101-148-718.00	\$ 460.00
Telephone	101-148-850.00	\$ 100.00
Miscellaneous Expense	101-148-955.00	\$ 400.00
JIS	101-148-978.00	\$ 55.00
Google Email	101-170-859.00	\$ 150.00
Audit	101-170-960.03	\$ (2,200.00)
Technology	101-170-960.24	\$ 800.00
Record Copying - Paper	101-170-960.46	\$ 250.00
Postage	101-191-729.00	\$ 55.00
Advertising	101-191-901.00	\$ (55.00)
BS&A Support	101-215-810.00	\$ 100.00
Miscellaneous Expense	101-215-955.00	\$ (100.00)
Social Security / Medicare	101-225-715.00	\$ 1,000.00
Mers Pension	101-225-718.00	\$ 100.00
Travel Expense	101-225-860.00	\$ (1,000.00)
Salary and Wages	101-229-703.00	\$ (1,000.00)
Professional and Contractual	101-229-801.00	\$ 350.00
Crime Victims Expense	101-229-803.00	\$ 1,300.00
Subscription and Dues	101-229-802.00	\$ 1,000.00
Miscellaneous Expense	101-236-955.00	\$ 60.00
Social Security / Medicare	101-253-715.00	\$ 500.00
Mers Pension	101-253-718.00	\$ 250.00
Postage	101-253-729.00	\$ (1,000.00)
Cleaning Supplies	101-265-728.01	\$ 300.00
Supplies & Materials	101-265-728.02	\$ 400.00
Travel Expense	101-265-860.00	\$ 770.00
Repairs & Maintenance	101-265-930.00	\$ 11,908.55
Salary and Wages	101-301-703.00	\$ (3,500.00)
Longevity	101-301-708.00	\$ (600.00)
Education & Training	101-301-862.00	\$ 1,000.00
Miscellaneous Expense	101-301-955.00	\$ 600.00
Department Equipment	101-301-978.01	\$ 5,000.00
New Vehicle	101-301-986.00	\$ 14,442.36
Salary and Wages	101-331-703.00	\$ 1,020.00
Social Security / Medicare	101-331-715.00	\$ 75.00
Marine Equipment	101-331-935.00	\$ 365.00
Salary and Wages	101-332-703.00	\$ 3,500.00

Salary and Wages	101-351-703.00	\$ 17,000.00
Longevity	101-351-708.00	\$ (2,000.00)
Social Security / Medicare	101-351-715.00	\$ 1,100.00
Cleaning Supplies	101-351-832.00	\$ 1,700.00
Prisoners Medical	101-351-835.03	\$ 600.00
Meals	101-351-840.00	\$ (7,000.00)
Travel Expense	101-351-860.00	\$ (1,000.00)
Jail Utilities	101-351-920.03	\$ 7,000.00
Grounds & Bldg Maintenance	101-351-932.01	\$ 2,500.00
Salary and Wages	101-426-703.00	\$ 75.00
Travel Expense	101-426-860.00	\$ (75.00)
Soil Erosion Permits	101-428-801.01	\$ 1,790.00
Fire Number Materials	101-434-730.00	\$ 500.00
WUPPDR	101-600-960.31	\$ 185.00
Baraga County Branding	101-728-890.00	\$ 1,700.00
North Sturgeon River	101-750-960.28	\$ 18,650.00
Park Plan	101-750-960.32	\$ 200.00
Post Employment Insurance	101-850-960.72	\$ 13,123.19
Post Employment Buyout	101-850-960.76	\$ (8,083.00)
Workcenter Printer	101-900-960.53	\$ 6,282.00
Parks and Recreation	101-900-960.75	\$ 3,100.00

**GENERAL FUND – JOURNAL TOTALS**

**\$104,255.14 \$ 104,255.14**

\$104,255.14 \$ 104,255.14

On Voice Vote, the motion carried.

Commissioner Dakota made a motion, supported by Commissioner Menge to approve the following FY2023 Special Revenue Budget Amendments:

**BARAGA COUNTY**

**BUDGET AMENDMENTS**

For the Fiscal Year Ending 09/30/2023

BA # 03-  
2023

<u>Account Name</u>	<u>Account Number</u>	<u>Revenue Increase - (Decrease)</u>	<u>Expense - Increase- (Decrease)</u>
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## SPECIAL REVENUE FUNDS - REVENUES

Liquor Tax Fund	233-000-656.00	\$ 4,795.00
Fund Balance Surplus	233-000-699.99	\$ 4,200.00
Transfer In	261-000-699.00	\$ 543.00
Fund Balance Surplus	269-000-699.99	\$ 2,500.00
Federal Grant - ARPA	286-000-528.00	\$645,852.14

## SPECIAL REVENUE FUNDS - EXPENDITURES

Drug Testing	233-000-870.00	\$ 4,200.00
Salary and Wages	256-000-703.00	\$ 410.00
Social Security / Medicare	256-000-715.00	\$ 32.00
Mers	256-000-718.00	\$ 33.00
Technology	256-000-960.24	\$ (475.00)
Salary and Wages	260-000-703.00	\$ 880.00
Social Security / Medicare	260-000-715.00	\$ 65.00
Equipment & Furniture	260-000-970.00	\$ (945.00)
Indegent Defense	261-282-816.00	\$ 543.00
Salary and Wages	263-000-703.00	\$ 430.00
Longevity	263-000-708.00	\$ 13.00
Social Security / Medicare	263-000-715.00	\$ 33.00
Technology	263-000-960.24	\$ (476.00)
Law Books	269-000-981.00	\$ 2,500.00
Bldg Maintenance	286-265-932.00	\$ 24,300.00
First Responders	286-400-830.00	\$ 25,000.00
Trails	286-750-960.31	\$ 14,800.00
Trail Maintenance	286-750-960.32	\$ 20,000.00
Recreation Plan	286-750-960.36	\$ 1,500.00
Court Recording Equipment	286-900-960.55	\$ 14,318.50
Website / Branding	286-900-960.57	\$ 21,800.00
Office Furniture	286-900-960.76	\$ 5,505.00
Cameras Locks	286-900-960.80	\$ 18,628.64
Salary and Wages	292-662-703.00	\$ 2,500.00
Salary and Wages - RTA	292-662-704.00	\$ (1,000.00)
Social Security / Medicare	292-662-715.00	\$ 200.00
Basic Grant Supplies	292-662-727.00	\$ 607.00

RTA Supplies	292-662-727.01	\$ (607.00)
Basic Incentive	292-662-732.00	\$ 891.00
Salary and Wages	293-000-703.00	\$ 1,500.00
Social Security / Medicare	293-000-715.00	\$ 155.00
Per Diem	293-000-710.00	\$ (500.00)
Veteran's Assistance	293-000-841.00	\$ 500.00
Honor Guard Burials	293-000-876.00	\$ (1,655.00)

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\$657,890.14    \$655,686.14

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On Voice Vote, the motion carried.

**ACTION ITEMS:**

Commissioner Menge made a motion, supported by Commissioner Dakota to approve the following Resolution, with the indication that the budget will be reviewed and the County Board maintains the option to amend any or all departments within the FY 2023-2024, and

BE IT RESOLVED, that the monies be appropriated and adopted as the 2023-2024 budget for the Baraga County General Fund and Baraga County Special Revenue Funds in accordance with the General Appropriations Act, and

BE IT FURTHER RESOLVED, that a line-item detailed budget be placed on file in the Baraga County Clerk's office. On Voice Vote, the motion carried:

BARAGA COUNTY

GENERAL FUND  
2023/24 BUDGET

ANTICIPATED  
REVENUES:

Current Tax Collection	\$2,776,086.00
Delinquent Personal Property	\$ 2,500.00
Delinquent Building Leased	\$ 100.00
Tribal Contributions	\$ 50,000.00
CFR Withdrawal Fees	\$ 1,000.00
Commercial Forest	\$ 60,000.00
Township Commercial Forest Tax	\$ 60,000.00
Swamp Land	\$ 170,000.00
Payment in Lieu	\$ 95,000.00
Local Community Stabilization	\$ 30,000.00
Interest on Taxes	\$ 4,500.00
Property Tax Admin Fee	\$ 150.00

Marriage License	\$ 250.00
Marriage License Family Counseling	\$ 400.00
Dog License	\$ 500.00
Soil Erosion Permit	\$ 8,000.00
Emergency Services Program	\$ 6,520.00
Federal Homeland Security Grant	\$ 24,000.00
Federal CRP - Prosecutor	\$ 22,000.00
Federal Performance Incentive IVD	\$ 7,500.00
State FOC Incentive	\$ 1,800.00
State Reimbursement RDSS	\$ 7,000.00
Circuit Court	\$ 10,975.00
District Judge	\$ 11,431.00
Probate Judge	\$ 172,135.00
Snowmobile Grant	\$ 15,000.00
Sheriff Road Patrol	\$ 44,073.00
Stonegarden Grant-Homeland	\$ 43,875.00
State Aid Marine Law	\$ 4,500.00
ORV-Off road Vehicle Grant	\$ 10,000.00
Drug Court Forfeiture Fees	\$ 100.00
Case Flow Assistance	\$ 4,000.00
PA 302- State Officer Training	\$ 500.00
Juror Compensation State	\$ 4,000.00
Court Equity Fund	\$ 20,000.00
Court Juvenile Officer	\$ 27,317.00
Diverted Felons	\$ 1,000.00
Crime Victims Rights	\$ 21,638.00
Prison Inmate Services	\$ 3,000.00
Convention Facility Tax	\$ 37,276.00
State Revenue Sharing	\$ 224,615.00
Remonumentation Grant	\$ 64,768.00
Website Reimbursement Revenue	\$ 800.00
Circuit Court Costs	\$ 5,000.00
Probation Enhancement Fee	\$ 50.00
District Court Cost	\$ 100,000.00
District Court Supervision	\$ 4,000.00
Bond Cost	\$ 2,000.00
Probate Court Guardian AdLitem	\$ 500.00
Probation Screening	\$ 9,500.00
Circuit Court Service	\$ 1,500.00
Friend of the Court	\$ 5,000.00
Probate Court Service	\$ 3,500.00
Treasurer's Fees	\$ 7,500.00
Clerk's Service	\$ 10,000.00
Register of Deed's Service	\$ 55,000.00
Land Transfer Tax	\$ 35,000.00
Service Fees-Probate	\$ 100.00

Civil Court Fees	\$	7,000.00
Sheriff Fees	\$	6,500.00
Reimbursement Witness Fees	\$	200.00
Remonumentation Fees	\$	100.00
Sex Offender Fee	\$	200.00
PA-125 Corrections Booking Fee	\$	2,500.00
Sheriff Co. App's Prints	\$	1,200.00
Equalization Dept. Service	\$	3,000.00
Property Maps Sales	\$	2,940.00
Jail Reimbursement	\$	4,500.00
Jail Bed Rental	\$	100,000.00
Sale of Platbooks	\$	5,000.00
Sale of Materials	\$	500.00
911 Sign Applications	\$	1,500.00
Ordinance Fine Cost	\$	1,000.00
Bond Forfeiture	\$	3,000.00
Lease Revenue	\$	12,300.00
Interest Earned	\$	1,000.00
Sale of Fixed Assets	\$	2,000.00
Refund/Reimbursement	\$	12,660.00
Bond Fees	\$	500.00
General Refunds & Reimbursement	\$	100.00
Insurance Refunds - Claims	\$	1,500.00
Transfers in from Fund Balance	\$	<u>43,593.00</u>
<b>Total Revenues</b>		<u><u>\$ 4,499,752.00</u></u>

ESTIMATED  
EXPENDITURES:

LEGISLATIVE	Board of Commissioners	\$	48,710.00
JUDICIAL	Circuit Court	\$	69,750.00
	District Court	\$	112,401.00
	District Court - Magistrate	\$	102,261.00
	District Court - Probation	\$	10,765.00
	Friend of the Court	\$	50,500.00
	Jury Commission	\$	3,254.00
	Probate Court	\$	317,153.00
GENERAL GOVERNMENT	Elections	\$	15,821.00
	County Clerk	\$	191,941.00
	Equalization	\$	209,135.00
	Prosecuting Attorney	\$	270,633.00
	Register of Deeds	\$	99,627.00
	County Treasurer	\$	166,461.00
	Courthouse & Grounds	\$	109,056.00



GENERAL GOVT MISC.	Audit	\$ 25,000.00
	Maximus Contract	\$ 10,000.00
	Telephone	\$ 7,000.00
	Techonology	\$ 6,650.00
	Record Copy - Machine Contracts	\$ 4,600.00
	Record Copy - Paper	\$ 1,700.00
	Record Copy - Supplies	\$ 150.00
	Remonumentation	\$ 64,768.00
	MERS - Retirees	\$ 6,340.00
	Platbook	\$ 2,710.00
PUBLIC SAFETY	Sheriff	\$ 727,817.00
	Marine Law	\$ 4,500.00
	Snowmobile	\$ 15,000.00
	Road Patrol	\$ 44,073.00
	Off Road Patrol	\$ 10,000.00
	Stonegarden Grant Homeland	\$ 43,875.00
	County Jail	\$ 1,091,076.00
	Public Safety	\$ 24,000.00
	Emergency Preparedness	\$ 26,130.00
	Animal Control	\$ 9,500.00
PUBLIC SAFETY MISC.	Mine Inspector	\$ 2,720.00
	Soil Erosion Program	\$ 8,000.00
	Emergency Numbering System	\$ 2,385.00
HEALTH AND WELFARE	Institutional Accounts	\$ 33,795.00
	Medical Examiner	\$ 12,000.00
	Health Services - Assistant	\$ 12,000.00
	District Health Department	\$ 70,000.00
	WUPPDR	\$ 5,796.00
	Conventional Facility Tax	\$ 18,638.00
	UPSET	\$ 5,000.00
HEALTH AND WELFARE MISC.	Veterans' Burial	\$ 10,000.00
	Department of Human Services	\$ 4,500.00
RECREATION AND CULTURAL	Point Abbaye Maintenance	\$ 9,836.00
	Northwoods Rail Transit	\$ 350.00
	EDC Appropriation	\$ 10,000.00

OTHER			
MISCELLANEOUS	Insurance	\$	65,000.00
	Employee Retirement Adjustment	\$	100.00
	Employee Assistance Program	\$	600.00
	COBRA	\$	300.00
	Unemployment Insurance	\$	1,875.00
	MER Retirement Liability	\$	10,000.00
CAPITAL OUTLAY	Baraga County Website	\$	1,800.00
	Bond Debt Service	\$	132,735.00
OTHER USES	Child Care Fund	\$	100,000.00
	Veterans Affairs Fund	\$	36,624.00
	Law Library Fund	\$	13,000.00
	Indigent Defense Appropriation	\$	30,341.00
	<b>Total Expenditures</b>	\$	<u>4,499,752.00</u>

Commissioner Menge made a motion, supported by Commissioner Cichosz to approve the following wage increases for FY2023-2024:

- \$.45/hour for hourly FTE and PTE and non-department head salary positions.
- \$2.00/hour for Corrections & Sheriff Deputy contracted employees along with Undersheriff David Miller and Jail Administrator Jon Boever.
- 2% wage increase for Elected Officials and Department Heads with an additional \$1,800 for Joseph O’Leary, Joe Brogan and Patrick Osterman.

On Voice Vote, the motion carried.

Commissioner Kent made a motion, supported by Commissioner Cichosz to authorize Treasurer Jill Tollefson to make FY 2022-2023 year-end budget amendments as necessary. On Voice Vote, the motion carried.

Commissioner Cichosz made a motion, supported by Commissioner Menge to approve the purchase of a new copy machine from The Office Planning Group, for the Administration Building, not to exceed \$6,281.60, with funds from the Local Assistance and Tribal Consistency Fund. On Voice Vote, the motion carried.

Commissioner Dakota made a motion, supported by Commissioner Cichosz to authorize a 2% monies request from the Baraga County Veterans’ Affairs Committee to the Keweenaw Bay Indian Community. The funds will be passed through the County to the Veterans’ Affairs for the Veteran Spring Festival. On Voice Vote, the motion carried.

Sheriff Brogan reported that he reached out to Bay Ambulance regarding the purchase of AED for the patrol cars and Sheriff’s Department and the ones that were approved for purchase at the September 2023 regular meeting are not compatible with the ones Bay Ambulance uses. Commissioner Dakota made a motion, supported by Commissioner Cichosz to approve the

purchase of AED equipment that will be compatible with Bay Ambulance AEDs in the amount of \$6,719.25 for the Sheriff's Department. The AED equipment will be paid with funds from the Local Assistance and Tribal Consistency Funds.

**PUBLIC COMMENTS:**

There was no public comment offered.

**ADJOURNMENT:**

There being no further business to come before the County Board, Commissioner Menge made a motion, supported by Commissioner Dakota to adjourn the meeting until Tuesday, October 10, 2023. On Voice Vote, the motion carried.

Respectfully Submitted,

Wendy J. Goodreau  
County Clerk